DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
P.O. BOX 12599-0599
KANSAS CITY, MISSOURI 64116-0599

October 18, 2011

TO: Agencies Serviced by the Kansas City Financial Center

SUBJECT: 2011 Holiday Processing Schedule

The purpose of this letter is to provide information regarding the submission of payment schedules to the Kansas City Financial Center (KFC) during the upcoming 2011 holiday season. The following schedule represents KFC's basic processing schedule:

Thanksgiving Holiday
(November 24, 2011)

Payment Method	Wednesday Cutoff (11/23/11)	Thursday Holiday (11/24/11)	Friday (11/25/11)
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment Date**
Special Operations (i.e., foreign payments)	12:00 pm CT*	Closed	Payment Date**

Christmas Holiday
(December 26, 2011)

Payment Method	Friday Cutoff (12/23/11)	Monday Holiday (12/26/11)	Tuesday (12/27/11)
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment Date**
Special Operations (i.e., foreign payments)	12:00 pm CT*	Closed	Payment Date**

New Year Holiday
(January 2, 2012)

Payment Method	Friday Cutoff (12/30/11)	Monday Holiday (01/02/2012)	Tuesday (01/03/2012)
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment Date**
Special Operations (i.e., foreign payments)	12:00 pm CT*	Closed	Payment Date**

* Central Time Zone ** Unless otherwise specified in the Agency's payment schedule.

Should you have a "special" payment processing need that is not covered by this schedule, please contact Randy Brown, PMOB Manager, at (816) 414-2204 to discuss processing options. To discuss special processing needs related to foreign payments, please contact Julie Nielsen, Financial Operations Supervisor, at (816) 414-2102. We will make every attempt to accommodate your processing needs.

As the year winds down, we at the Kansas City Financial Center would like to take this opportunity to express our appreciation for the privilege of serving you and wish you and your respective staff and family a safe and memorable Holiday Season!

Sincerely,

Gary M. Beets
Regional Director