

**Attention Disbursing Officers and Supply Officers**

**NAVY CASH<sup>®</sup> FLASH!**  
Naval Supply Systems Command

Navy Family Support Mechanicsburg  
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Mechanicsburg, PA 17055-0791

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**Navy Cash<sup>®</sup> Flash 10-005R (REVISED)**

**04 Mar 2010**

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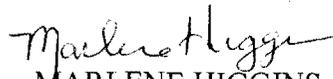
**Purpose:** To Avoid Invalid Merchant Transactions

**Discussion:** When making a sale with a K22 in Normal mode always check to be sure you select the correct merchant. If the proper merchant isn't selected prior to the sale, the K22 defaults to the first merchant on the list. This does not allow the correct merchant to receive settlement for that sale. It requires a manual effort by the ship and shore to identify the correct transactions and have them manually moved to the correct merchant. Please take the time to select the correct merchant as it will make your settlements smoother.

As a reminder for the K22 in the Disbursing Office, be sure you are logging into the K22 in Proxy mode and set "Enforce User Logon" to "Do Not Force Logon". Also be sure that you are set up properly as a Navy Disbursing user in the Operator ID Maintenance screen of the disbursing application. Failure to log in properly using Proxy mode as a Navy Disbursing user will also create invalid merchant transactions.

The K22 in the Ship's Store also needs to be set to Proxy mode and set "Enforce User Logon" to "Do Not Force Logon" to enable ROM II to function correctly. However, due to this, it is important to remind store operators to ensure they log into the cash register with a valid user name and password (Remember, ROM II and Navy Cash operator IDs must match for sales receipts to be reported properly). The cash register will allow you to skip this step by just pressing okay, but any sales done without the valid log in will not start ROM II, and those sales will not register and come off of inventory. Sales will be recorded by Navy Cash but will require manual effort to put them into the ROM II data.

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MARLENE HIGGINS  
Director, Navy Disbursing

**Please route immediately to the Supply Officer and Disbursing Officer**