DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
P.O. BOX 603
BENSALEM, PA 19020 - 9921

To All Federal Agencies for which
Financial Services Are Provided By
The Philadelphia Financial Center (PFC)

Management Letter No. 12-02
April 24, 2012

As you may be aware, the Financial Management Service (FMS), Payment Management (PM) area is continuing the consolidation and reorganization of its operations. FMS will be closing its operations at the San Francisco Financial Center (SFC) and Check Resolution Division (CRD) in Hyattsville, MD on September 30, 2013. In this restructuring, the PM realignment of work is designed to result in two customer-focused activities with:

- Kansas City Financial Center (KFC) performing FMS Payment Processing.
- Philadelphia Financial Center (PFC) performing FMS Post-Payment Processing.

In an attempt to provide you with better visibility of upcoming changes that may affect your organization's interactions with PM, a long-term tentative schedule has been attached. To highlight the near-term, the remainder of our spring schedule is presented below in more detail.

1. May 14, 2012: Vendor/Misc. daily payment file processing will move from PFC to KFC. (This migration will not affect any benefit specific format)
2. May 14, 2012: SPS Phone Support for payments will relocate from PFC to KFC.
3. May 29, 2012: Fedwire payments processing will transfer from PFC & SFC to KFC. (The handling of Fedwire returns will remain at PFC)
4. June 30, 2012: Support for VA Teletrace & paper Trace Requests moves from KFC to PFC.

As payment activities (Items 1 – 3 above) transfer from PFC to KFC, two notable changes are:

- The **Payment Disbursement Officer Symbol will change from 303 to 310** on all affected payments and subsequent EFT returns.
- All **check disbursement symbols** and subsequent returns will change **from 2057 to 4030.**

If this or any other upcoming change presents itself as a point of concern for your organization, please do not hesitate to contact our systems representative Philip J. Tropea (PFC) at **215-516-8067**.
It is our intention to send management letters as we approach change-over dates, for each portion of the transition. FMS appreciates your patience with this consolidation and our ongoing attempts to better serve your needs and deliver quality customer service.

Sincerely,

Elizabeth A. Belinsky

Elizabeth A. Belinsky
Regional Director
Philadelphia Financial Center

Enclosure

Sender	Receiver	Functionality Transfer CY 2012	Anticipated Finish
SFC	KFC	SPS Phone Support	Complete
KFC	PFC	Teletrace - SSA/GLPSC/WPSC/MAPSC	Complete
SFC/PFC	KFC	Fedwire payments	Spring 2012
SFC	PFC	Fedwire returns	Spring 2012
PFC	KFC	SPS Phone Support	Spring 2012
PFC	KFC	DOL Letters Processing	Spring 2012
PFC/SFC	KFC	Vendor/misc. payments, SPS Ops	Spring 2012
KFC	PFC	Paper 150s-- PaperTraces	Summer 2012
PFC/SFC	KFC	Payment Call Center	Summer 2012
SFC/KFC/ AFC/CRD	PFC	Post-Payment Call Center	Summer 2012
PFC/SFC	KFC	SSA PMA file processing	Summer 2012
APO/PFC	KFC	ASAP Help Desk operations	Summer 2012
KFC	PFC	Teletrace - VA	Summer 2012
PFC	KFC	SSA Cycling file processing	Summer 2012
KFC	PFC	EFT and Check Returns	Fall 2012
KFC	PFC	Teletrace - SSI	Fall 2012
CRD	PFC	Check Reconciliation	Fall 2012
KFC	PFC	EFT Reclamations	Fall 2012
PFC/SFC	KFC	SSA Monthly/IDD file processing	Fall 2012

Sender	Receiver	Functionality Transfer CY 2013	Anticipated Finish
SFC	KFC	IRS payments file processing	Winter 2013
SFC	KFC	OPM payments file processing	Spring 2013
SFC/KFC/PFC	KFC/PFC	Split check printing 50/50	Spring 2013
SFC	PFC	TCS Offset & partials non-vendor / misc.	Spring 2013
PFC	KFC	VA Insurance file processing	Spring 2013
SFC	PFC	EFT reclamations	Summer 2013
ITS	KFC	ITS.gov operations	Summer 2013
KFC	PFC	ITS.gov accounting	Summer 2013
SFC	KFC	Legacy Partial Payments processing	Summer 2013
PFC	KFC	RRB file processing	Summer 2013
CRD	PFC	Check Accounting & Check Claims	Fall 2013
SFC	PFC	EFT Returns & Reclamations	TBD
SFC	PFC	TCS Accounting	TBD
KFC	PFC	RDO Accounting	TBD
CRD	PFC	Questioned documents	Fall 2013
PFC	KFC	Offset Notice Information Letters	TBD